

**Township of Woolwich  
Committee of the Whole Minutes**

**Tuesday, November 3, 2020**

**7:00 PM**

**Video Conference**

**Hosted in Council Chambers, 2<sup>nd</sup> Floor  
24 Church Street West, Elmira**

Present: Mayor Shantz  
Councillor Martin  
Councillor McMillan (Chairperson)  
Councillor Merlihan\*  
Councillor Redekop\*  
Councillor Shantz\*

Present from Staff: David Brenneman, Chief Administrative Officer  
Val Hummel, Director of Corporate Services/Clerk  
Jeff Smith, Deputy Clerk  
Ann McArthur, Director of Recreation and Facilities Services\*  
Richard Petherick, Director of Finance/Treasurer\*  
Mark Pomponi, Director of Development Services\*  
Jared Puppe, Director of Infrastructure Services\*  
Barry Gerth, Manager of IT Services  
Alex Smyth, Council and Committee Facilitator  
Jeremy Vink, Manager of Planning\*

*\*indicates remote participation*

**Public Resolution to Move into Closed Session - (6:15 P.M.)**

Moved by Mayor Shantz

Seconded by Councillor Martin

That the Council of the Township of Woolwich convenes in closed session on Tuesday, November 3, 2020 in Council Chambers via Zoom in accordance with Section 239 (2) (f) of the Municipal Act for discussions including advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Legal Matters).

...Carried

**Resolution to Reconvene in Open Session (7:00 P.M.)**

Moved by Councillor Shantz

Seconded by Councillor Martin

That Council reconvenes in open session.

...Carried

**Disclosures of Pecuniary Interest**

None.

**Items to Come Forward from Closed Session**

None.

**Planning Public**

The Planning Public Meeting was opened with the following introduction read by Chair McMillan:

*This meeting constitutes the formal public meeting required under Section 34 of the Planning Act. The meeting is for information purposes only and no decisions will be made at this time. The application will be brought forward at a future meeting of the Committee of the Whole when staff has had an opportunity to review all submissions and prepare recommendations. All those attending will be given an opportunity to speak and are asked to submit a written outline of their oral submission to the Clerk. Please contact planning staff at the Township to receive further notifications about the application.*

**Zoning**

*If a person or public body would otherwise have an ability to appeal the decision of the Township of Woolwich to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Woolwich prior to approval/refusal of a proposal, the person or public body is not entitled to appeal the decision.*

*If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Woolwich prior to approval/refusal of a proposal, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.*

Councillor McMillan declared the Planning Public Meeting to be open.

**DS32-2020 Zone Change Application 8/2020 – Conestogo Mill Inc., 1795 and 1805 Sawmill Road**

Manager of Planning Jeremy Vink provided Council with an overview of the application.

Delegate and Applicant Steve Jefferson of K. Smart provided Council with a further detailed overview of the proposal and spoke in favour of the application. Mr. Jefferson also responded to questions submitted to staff and included in the report from Delegate Ms. Eileen Yorysh.

Delegate Eileen Yorysh, a resident of Conestogo, spoke in opposition of the application due to parking, flood plain and traffic concerns. Ms. Yorysh also asked several questions on behalf of neighbouring properties.

Mr. Vink clarified and explained the expected the Zone Change Application Process and said the questions would be addressed in the future recommendation report and that Ms. Yorysh would be advised when that report goes forward to Council.

Council thanked participants and staff for their contributions to the meeting. As there were no other speakers, Councillor McMillan declared the Planning Public Meeting to be closed.

**Presentations**

None.

**Delegations**

None

**Unfinished Business**

None.

**Consent Items**

Moved by Councillor Martin

Seconded by Councillor Shantz

That the following items be received for information:

- Technical Advisory Group Minutes – September 10, 2020
- Committee of Adjustment Minutes – September 28, 2020
- Notice of Committee of Adjustment Meeting – November 23, 2020 at 4:30 PM

...Carried

*\*Mayor Shantz assumed Chair duties at this point in the meeting so that Councillor McMillan could participate in the discussion regarding ranked ballots.*

**Staff Reports and Memos****Memo regarding Bill 218: Supporting Ontario's Recovery and Municipal Election Act, 2020 (Ranked Ballots)**

The Clerk reviewed the memo and advised Council the deadline to submit comments to the Province is November 4, 2020 at 7 pm. Council discussed ranked ballots, time delays for results and election processes and provided the following resolution for submission to the Province.

Moved by Councillor McMillan

Seconded by Councillor Redekop

That the Council of the Township of Woolwich requests the Standing Committee on Judicial Policy amend Bill 218 to allow municipal councils in Ontario to retain the right to use ranked ballots in future elections;

And further, Council expresses opposition to the proposal to revert nomination day back to the second Friday in September and requests that it not be amended.

...Carried

*\*Councillor McMillan resumed Chair duties at this point in the meeting*

**IS24-2020: One Tandem Snowplow-Sander Truck Award**

Council discussed number of blades and speed bump impacts on the snowplow-sander truck.

Moved by Councillor Merlihan

Seconded by Councillor Shantz

That the Council of the Township of Woolwich, considering Report IS24-2020, respecting Tender 2020-25 One Tandem Snowplow/Sander Truck:

1. Awards Tender 2020-25 One Tandem Snowplow/Sander Truck to TEAM Truck Centres at a total cost of \$297,953.28 after H.S.T. rebate; and
2. Authorizes the Mayor and Clerk of the Township of Woolwich to sign the contract documents.

...Carried

### **Other Business**

None.

### **Outstanding Activity List as of Friday, October 30, 2020**

None.

### **Correspondence**

Council received the following items for information and took no action.

- Township of Oro Medonte Resolution – Ski Resort/Snow Sports Support
- City of Clarence-Rockland Resolution and Letters to Ministers of Finance and Attorney General – Cannabis Stores
- Enbridge Gas Inc. – 2021 Federal Carbon Pricing Program: Notice of Application
- Waterloo Region Police Services Media Release – Livestreaming Board Meetings
- Norfolk County Resolution – Illicit Cannabis

### **Public Notice**

#### Notice of Intent to Consider an Amending By-law to Impose Fees and Charges for Building, Planning, Fire and General Services

The Council of the Township of Woolwich gives notice of its intent to consider a by-law to amend fees or charges for building, planning, fire and general services on November 10, 2020 at 7:00 p.m. in the Council Chambers situated at 24 Church Street West in Elmira and livestreamed to the Township of Woolwich YouTube Channel

### **Notice of Closed Meetings**

#### Participation in Education and Training Sessions Hosted by Region of Waterloo

That a closed meeting of Council be held on Monday, December 7, 2020 and Friday, December 18, 2020 at 9:30a.m., electronically, in accordance with Section 239 of the Municipal Act, 2001, for education and training purposes.

### **Notice of Motion**

None.

**Adjournment**

Moved by Councillor Shantz  
Seconded by Councillor Redekop  
That the meeting be adjourned.

...Carried

Signature on file  
Sandy Shantz, Mayor

Signature on file  
Val Hummel, Clerk