

**Township of Woolwich  
Council Minutes**

**Tuesday, February 23, 2021**

**7:00 pm**

**Video Conference**

**Hosted in Council Chambers, 2<sup>nd</sup> Floor  
24 Church Street West, Elmira**

Present: Mayor Shantz  
Councillor Martin  
Councillor McMillan\*  
Councillor Merlihan\*  
Councillor Redekop\*  
Councillor Shantz\*

Present from Staff: David Brenneman, Chief Administrative Officer\*  
Val Hummel, Director of Corporate Services/Clerk  
Ann McArthur, Director of Recreation and Community Services\*  
Richard Petherick, Director of Finance/Treasurer\*  
Mark Pomponi, Director of Development Services\*  
Jared Puppe, Director of Infrastructure Services\*  
Jeff Smith, Deputy Clerk\*  
Carter Maguire, Manager of Operations\*  
Alex Smyth, Council and Committee Facilitator  
Ryan Tucker, Engineering Projects Supervisor\*

*\*indicates remote participation*

**Public Resolution to Move into Closed Session (5:30 P.M.)**

Moved by Councillor McMillan

Seconded by Councillor Redekop

That the Council of the Township of Woolwich convenes in closed session on Tuesday, January 26, 2021 in Council Chambers via Zoom in accordance with Section 239 (3.1) of the Municipal Act for the purposes of educating or training the members (Stockyards Secondary Plan Education Session).

...Carried

**Resolution to Reconvene in Open Session (6:00 P.M.)**

Moved by Councillor McMillan

Seconded by Councillor Redekop

That Council reconvenes in open session.

...Carried

**Moment of Silence**

Mayor Shantz began the meeting with a land acknowledgement, a recognition of Black History month and the historical diversity in the Township, and a moment of silence.

**Disclosures of Pecuniary Interest**

Mayor Shantz declared a pecuniary interest on item 6 of the Summary of Recommendations and items 13.4.4 and 19.4 regarding Sprucelawn Apartments for Seniors due to a conflict of interest with her husband being the planner.

Councillor Merlihan declared a pecuniary interest on items 10.1 and 10.2 due to both Elmira and St. Jacobs BIAs being clients, item 6 on the Summary of Recommendations and items 13.4.4 and 19.4 due to Brian L. Shantz being a client and on item 7 on the Summary of Recommendations due to the St. Jacobs BIA being a client.

Councillor McMillan declared a pecuniary interest on item 13.2.1 due to being employed by Manulife.

Mayor Shantz, Councillor McMillan, Councillor Merlihan and Councillor Redekop acknowledged they live in Elmira and will be affected by Elmira Drain No. 1. Council members noted this is an exemption of pecuniary interest, but all wanted to acknowledge it for transparency.

**Items to Come Forward from Closed Session**

None.

**Adoption of Minutes**

Moved by Councillor Redekop

Seconded by Councillor Martin

That the following minutes be adopted as presented:

- Council Minutes – January 26, 2021
- Committee of the Whole Minutes – February 9, 2021
- Special Council Minutes – February 9, 2021

...Carried

**Planning Public**

None.

**Presentations****Bruce Peever, KPMG: Presentation on the Townships of Waterloo Region Joint Services Review**

Bruce Peever of KPMG provided Council with a presentation on the Townships of Waterloo Joint Services Review. Mr. Peever detailed the project overview, the scope of work, defining shared services, shared services delivery models, a proposed model of fire service, a proposed model of emergency management, a proposed model of corporate communications, a proposed model of information technology, and a proposed model of library.

Council discussed composite savings, savings specific to individual municipalities, outsourcing corporate communications, disposal of assets regarding the library, library services and change in ownership, payment for joint fire services, feedback from the other Township Councils, cost and funding of the report, proposed library model, goal of the report and next steps, controlling costs with proposed library model, and provincial funding.

Moved by Councillor McMillan

Seconded by Councillor Redekop

That the Council of the Township of Woolwich, considering the KPMG report on the Townships of Waterloo Region Joint Services Review:

1. receive the report;
2. direct staff to post the report; and
3. direct staff to continue to work with the other three Townships of Waterloo Region before reporting back to council with any recommendations.

...Carried

#### Jim Ellerman, Region of Waterloo: 2021 Capital Forecast from the Region of Waterloo

Jim Ellerman, Acting Supervisor of the Transportation Planning Program at the Region of Waterloo, provided Council with a presentation regarding the Region of Waterloo's 2021 Capital Forecast. Mr. Ellerman detailed the purpose of the presentation, the Region's Transportation Capital Program (TCP), project considerations, proposed improvements in Woolwich, bridge/culvert rehabilitation, intersection improvements, road expansions and studies, and road rehabilitations and reconstructions.

Council discussed warning signals approaching intersections, right hand turn lanes, the Highway 7 project, coordinating utilities, crosswalks, project reconsideration process, traffic flows, a future Elmira by-pass, widening of Arthur Street, congestion issues, sidewalks in Winterbourne, and bicycle lanes in the countryside.

Mayor Shantz thanked Mr. Ellerman for his presentation.

#### **Public Meeting**

##### C02-2021: Elmira Municipal Drain 1 Engineer's Report

Deputy Clerk Jeff Smith provided Council with an overview of his report. Mr. Smith clarified a revised by-law was prepared without the \$10 minimum fee. Mr. Smith introduced Engineer Matt Ash of GM BluePlan, who provided Council with an overview of the Engineer's Report. Mr. Ash detailed the history of the project, necessary repairs, and future maintenance.

Several delegations were registered to speak to this matter. After hearing the introduction, they decided they had nothing further to add. Those participants were Amanda Freeman, Paul Weber, Harry Martin, and Henry Sauder.

Participant Ted Green, resident of Elmira, spoke to Council regarding concerns over the written notice that was issued as well as the assessment cost and suggested alternative ways of collecting the Municipal Drain maintenance fees.

Staff discussed lessons learned with regards to communication, clarified that the fee is a one-time fee, and the potential for different payment processes in the future. Council discussed the possibility of adding the fee to tax bills.

Participant Antony Cannell, resident of Elmira, had questions about future maintenance. Staff and Drainage Superintendent Greg Nancekevill clarified timelines for municipal drain maintenance as well as ramifications for no maintenance on the drain.

Participant C. Furlong was unable to attend the meeting. Clerk Val Hummel read a statement on behalf of C. Furlong regarding concerns over the written notice that was issued, the lack of information provided, and an objection to the minimum \$10 payment outlined in the notice.

Moved by Councillor Martin

Seconded by Councillor McMillan

That the Council of the Township of Woolwich, considering Report C02-2021 respecting Elmira Drain 1 Engineer's Report:

1. approve the Engineer's Report for Elmira Drain No. 1 by adopting the provisional by-law attached to the report,
2. appoint Councillor Scott Millan (Ward 1) and Councillor Fred Redekop (Ward 2) to sit on the Court of Revision for Elmira Drain No. 1,
3. respectfully request that the Council of the Township of Wellesley appoint one member of Council to sit on the Court of Revision for Elmira Drain No. 1, and
4. respectfully request that the Council of the Township of Mapleton appoint one member of Council to sit on the Court of Revision for Elmira Drain No. 1.

...Carried

*Mayor Shantz closed the public meeting and Council took a 5 minutes recess. When the meeting resumed, Councillor Merlihan left the meeting for the following two topics due to a declared pecuniary interest*

### **Delegations**

#### Jon Clay, Downtown Elmira BIA: 2021 Budget

Delegate Jon Clay, Chair of the Downtown Elmira Business Improvement Area, provided Council with a presentation of the Downtown Elmira BIA 2021 Budget. Mr. Clay detailed new board administration, new board members, 2020 year in review, CIP – façade improvement program, recipient façade improvements, adjusting to the COVID-19 restrictions, Mill Street closure, Support Local contest, events and beautification, promotions and marketing, growth, where the Downtown Elmira BIA is going, new businesses, looking ahead to 2021, CIP signage grant, Downtown Elmira website project, the Elmira Art Exhibit and budget, and the BIA's 2021 budget.

Council discussed outdoor patios. Council thanked Mr. Clay for his leadership as the Chair of the Downtown Elmira BIA. Council noted the BIA's positive impact on the downtown.

Moved by Councillor McMillan

Seconded by Councillor Redekop

That the Council of the Township of Woolwich accept the 2021 Budget for the Elmira BIA as presented to Council on February 23, 2021.

...Carried

#### Edward Denyer & Bob Wilbur, St. Jacobs BIA: 2021 Budget

Delegates Edward Denyer, Chair of the St. Jacobs Business Improvement Area, and Bob Wilbur, Secretary and Acting Treasurer of the St. Jacobs Business Improvement Area, provided Council with a presentation of the St. Jacobs 2021 Budget. Mr. Denyer and Mr. Wilbur detailed a recap of the 2020 budget and activities, the 2021 proposed budget, and highlights of their plans for 2021.

Moved by Councillor Redekop  
Seconded by Councillor Martin

That the Council of the Township of Woolwich accept the St. Jacobs BIA 2021 Budget as presented to Council on February 23, 2021.

...Carried

*Councillor Merlihan returned to the meeting at this point*

Jared Puppe, Director of Infrastructure Services, introduced the following two delegations and explained the seasonal load restrictions policy in the Township of Woolwich and the connectedness of the Township's new Site Alteration By-law.

Jay Fieger, on behalf of Paul Martin (177283 Ontario Inc. O/A Clean Fill Site): Request for Exemption to Seasonal Load Restriction on Halm Road

Delegate Jay Fieger, President of Clean Fill Site, addressed Council on behalf of his client Paul Martin to request an exemption to the seasonal 5 tonne load restriction on Halm Road. Council discussed the condition of Halm Road, site alteration, site supervision, timeframe for paving, farm ownership prior to the gravel pit, and procedure for moving forward. After receiving all information, Council took no action on the request and directed staff to work with Mr. Fieger through the site alteration process.

Brock Lasso, Canadian Home and Renovation Team: Seasonal Load Restriction on Kraft Road

Delegate Brock Lasso of Canadian Home and Renovation Team (CHART) spoke to Council and requested a one-week exemption from the half load restriction on Kraft Drive to support the company's construction of a house on Kraft Road.

Council clarified the number of days required for the exemption, potential for damage on the road, alternative plans in the event of delays, and responsibility for correcting damage that may occur.

Moved by Councillor Merlihan  
Seconded by Councillor Martin

That the Council of the Township of Woolwich, considering a request from Canadian Home and Renovation Team, permit an exemption of the seasonal load restriction on Kraft Drive until March 9, 2021.

...Carried

## **Unfinished Business**

None.

## **Consent Items**

Moved by Councillor McMillan  
Seconded by Councillor Shantz

That the following items be approved and received for information:

### Items for Approval:

1. That the Council of the Township of Woolwich, considering Report IS07-21, respecting Grand River Transit Shelters:

- approve the request from the Region of Waterloo for an easement agreement for 24 Church Street West, Elmira for the purposes of a Grand River Transit Shelter (GRT); and,
  - authorize the Mayor and Clerk to sign the Easement Agreement by by-law.
2. That the Council of the Township of Woolwich, considering Report DS12-2021 respecting Consent Application B15/2020 authorize the Mayor and Clerk by by-law to sign the attached agreement regarding the noise warning clause, as required as a condition of Consent Application B15/2020 for The Village Biergarten Inc.

Items for Information:

- St. Jacobs BIA Board of Management Minutes – January 5, 2021
- St. Jacobs BIA Annual General Meeting Minutes – January 19, 2021
- Woolwich Heritage Committee Minutes – January 13, 2021

...Carried

**Committee of the Whole**

Moved by Councillor Redekop

Seconded by Councillor Merlihan

That Council convenes into the Committee of the Whole.

...Carried

Recommendations from Committee of the Whole – February 9, 2021

Item 6 on the Summary of Recommendations regarding a Proposed Removal of a Holding Provision was voted on separately due to declared pecuniary interests of Mayor Shantz and Councillor Merlihan.

Item 7 on the Summary of Recommendations regarding Public Washrooms in the Village of St. Jacobs was also voted on separately due to Councillor Merlihan's declared pecuniary interest.

Item 4 on the Summary of Recommendations regarding the Peel Street Bridge required further discussion and was voted on separately.

Item 9 on the Summary of Recommendations regarding 2021 Budget Approval required further discussion and was voted on separately.

Moved by Councillor Merlihan

Seconded by Councillor Redekop

That Items 1-3, 5, 8, 10 on the Summary of Recommendations of the Committee of the Whole dated February 9, 2021 be adopted as follows:

**1. DS07-2021: GIS Modernization for Data**

THAT the Council of the Township of Woolwich, considering Report DS07-2021 respecting the Award of the GIS Modernization for Data Project:

1. approve the consultant for GIS services to Geographic Technologies Group (GTG) at a total cost of \$43,858.56 after HST rebate; and
2. authorize the Mayor and Clerk by by-law to sign the Consultant Agreement.

**2. DS08-2021: GIS Modernization – Apps and Training – Selection of Consultant**

THAT the Council of the Township of Woolwich, considering Report DS08-2021 respecting the Award of the GIS Modernization – Apps and Training Project:

1. approve the consultant for GIS services to Veris at a total cost of \$44,496.00 after HST rebate; and
2. authorize the Mayor and Clerk by by-law to sign the Consultant Agreement.

**3. DS09-2021: Zone Change Application 11/2020 (Noah W. Martin)**

THAT the Council of the Township of Woolwich, considering report DS09-2021 respecting Zone Change Application 11/2020, approve Zone Change Application 11/2020 (Noah Martin) concerning a property at 1356 Tilman Road to amend the Agricultural (A) zoning with site specific provisions to permit the existing agricultural equipment sales and service business as an agricultural-related use on a 0.79-hectare area of operation on the property subject to the amending By-law being in accordance with the proposed By-law attached as Appendix 'A' to Report DS09-2021.

**5. IS05-2021: Hopewell Crossing – Half Load Recommendation**

That the Council of the Township of Woolwich, in accordance with Report IS05-2021, remove the half-load requirement on Greenhouse Road, between Hwy 7 and Loxleigh Lane.

**8. F04-2021: Ontario Regulation 284/09 Budget Exclusions - 2021**

That the Council of the Township of Woolwich, considering Report F04-2021 respecting Budget Exclusions for 2021, approve the exclusion of amortization expense and employee future benefit liability expense for the 2021 Budget, as allowed under Ontario Regulation 284-09.

**10. Inclusionary Zoning and Affordable Housing**

THAT the Council of the Township of Woolwich endorse the resolution of the City of Waterloo passed on Monday, January 18, 2021 regarding Inclusionary Zoning and Affordable Housing as follows:

*WHEREAS housing is a fundamental human right enshrined in international law and is essential to safeguard the dignity, health, safety and inclusion of all members of society; and,*

*WHEREAS access to affordable housing in the City of Waterloo is increasingly challenging for low and moderate income households, as demonstrated through the City of Waterloo's 2020 housing needs analysis; and,*

*WHEREAS the proportion of those challenged to find affordable housing in Waterloo is expected to grow as housing prices increase at a faster rate than incomes; and,*

*WHEREAS improved housing outcomes require co-operation and participation from all actors in the housing sector, including all levels of government, private developers, and non-profit organizations; and,*

*WHEREAS increasing the amount of affordable housing is a strategic objective of the City of Waterloo 2019-2022 Strategic Plan; and,*

*WHEREAS the City of Waterloo is undertaking the development of an Affordable Housing Strategy as a means to achieve this strategic objective of increasing the amount of affordable housing; and,*

*WHEREAS within the framework of the Affordable Housing Strategy, the City of Waterloo is considering a full range of tools within its authority, including an inclusionary zoning by-law and an affordable housing grant program; and,*

*WHEREAS inclusionary zoning is an important tool that can leverage public and private investment to deliver more affordable units to help address growing affordable housing needs; and,*

*WHEREAS Bill 108 restricted the use of inclusionary zoning to protected major transit station areas and provincially-mandated community planning permit system areas; and,*

*WHEREAS opportunities for inclusionary zoning to create new affordable housing units within the City's protected major transit station areas are limited due to the relatively small land area within station areas and the designation of some of those areas for employment which prohibits residential development; and,*

*WHEREAS there are city-wide opportunities to achieve affordable housing through inclusionary zoning in a manner that is financially sustainable for both municipalities and developers.*

*NOW THEREFORE BE IT RESOLVED that the City of Waterloo Council request the Province to reinstate the Planning Act provisions enabling a municipality to apply inclusionary zoning provisions within its entire jurisdiction; and,*

*That the City of Waterloo reaffirms its commitment to increase the amount of affordable housing in the City as outlined in the Strategic Plan 2019-2022; and*

*BE IT FINALLY RESOLVED that a copy of this resolution be sent to the Ontario Minister of Municipal Affairs, to the local MP's and MPP's, to the Federation of Canadian Municipalities, to the Association of Municipalities Ontario, and to the Region of Waterloo and local area municipalities;*

AND FURTHER that the endorsement by the Council of the Township of Woolwich be forwarded to the Ontario Minister of Municipal Affairs, to the local MP's and MPP's, to the Federation of Canadian Municipalities, and to the Association of Municipalities Ontario.

...Carried



**Item 4 on the Summary of Recommendations: Peel Street Bridge Further Discussion**

Council requested clarification on the process, options, debenturing and tax increases, commitment involved with passing the recommendation, safety concerns, correspondence from Woolwich residents, cost of the bridge, misinformation, heritage value, current debentures, affordability of a new bridge, maintaining existing structure and historical value, and rehabilitation options. They also discussed the possibility of snowmobile access on the pedestrian rehabilitated bridge, that there would be no winter maintenance on the bridge, budgeted funds, and timing.

The Committee of the Whole recommendation of February 9<sup>th</sup> was brought forward for consideration as follows:

*That the Council of the Township of Woolwich, considering Report IS06-2021 respecting the Peel Street Bridge Municipal Class Environmental Assessment Project, directs staff to issue the notice of study change, and proceed to Phase 3 and 4 of the Environmental Assessment, to remove and replace the bridge with a new structure. And further that Council approves the increase in budget for GM BluePlan Engineering Limited to complete Phase 3 and 4 of the Environmental Assessment.*

Moved by Councillor Martin

Seconded by Councillor Shantz

That Council defer the vote on the February 9<sup>th</sup> Committee of the Whole recommendation until September, 2021.

...Motion Lost

The Chair asked if any member of Council wished to move the February 9<sup>th</sup> Committee of the Whole for consideration. No member of Council acted. Instead, a new motion for a pedestrian rehabilitation was introduced.

Moved by Councillor Merlihan

Seconded by Councillor Redekop

That the Council of the Township of Woolwich, considering Report IS06-2021 respecting the Peel Street Bridge Municipal Class Environmental Assessment Project, directs Staff to finalize the Environmental Assessment as a **pedestrian rehabilitation**, and to issue the notice of study completion for the Peel Street Bridge Municipal Class Environmental Assessment Project, and file the Environmental Assessment Project File Report with the Municipal Clerk for a minimum 30-day public review period.

...Carried

Council thanked staff and members of the public for all the input that was provided for this project.

**Item 6 on the Summary of Recommendations: Proposed Removal of Holding Provision (33 Front Street and 2 Isabella Street, St. Jacobs)**

*Mayor Shantz and Councillor Merlihan left the meeting. Councillor Redekop assumed chair duties at this point.*

Moved by Councillor Shantz

Seconded by Councillor Martin

That item 6 on the Summary of Recommendations of the Committee of the Whole dated February 9, 2021 be adopted as follows:

**6. DS06-2021: Proposed Removal of Holding Provision (33 Front Street and 2 Isabella Street, St. Jacobs)**

THAT the Council of the Township of Woolwich, considering Report DS06-2021 respecting the Holding Provision concerning 33 Front Street and 2 Isabella Street, St. Jacobs:

1. remove the Holding (H) provision for the application (File No.:12/2020) submitted by Sprucelawn Apartments for Seniors Incorporated; and
2. adopt the By-law, attached in Appendix A to Report DS06-2021, to remove the Holding (H) Provision from Zoning Schedule A in Bylaw 55-86, as amended.

...Carried

*Mayor Shantz returned to the meeting and resumed chair duties.*

*Councillor Merlihan remained out of the meeting due to his pecuniary interest on the next item.*

**Item 7 on the Summary of Recommendations: Public Washrooms in the Village of St. Jacobs**

Moved by Councillor McMillan

Seconded by Councillor Redekop

That item 7 on the Summary of Recommendations of the Committee of the Whole dated February 9, 2021 be adopted as follows:

**7. DS11-2021: Public Washrooms in the Village of St. Jacobs**

THAT Council for the Township of Woolwich, considering Report DS11-2021 respecting the Public Washrooms in the Village of St. Jacobs;

1. approve a \$10,000.00 financial contribution to the St. Jacobs BIA to fully manage the washroom facility located at 1430 Unit 2, King St. N, St. Jacobs in 2021;
2. authorize the funding to be taken from the Transient Accommodation Tax (MAT) Reserve Fund; and
3. authorize the Mayor and Clerk by by-law to enter into a nominal tri-party lease agreement with the St. Jacob's BIA and Block 3 Brewing, so the BIA's liability will be adequately covered by the Township of Woolwich's insurance policy and this agreement be to the satisfaction of the Waterloo Regional Municipalities Insurance Pool's Risk Manager.

...Carried

*Councillor Merlihan returned to the meeting.*

**Item 9 on the Summary of Recommendations: Budget Approval – 2021 Further Discussion**

Council thanked staff and Council for a good budget process in 2021.

Moved by Councillor McMillan

Seconded by Councillor Redekop

That item 9 on the Summary of Recommendations of the Committee of the Whole dated February 9, 2021 be adopted as follows:

**9. F05-2021: Budget Approval – 2021**

That the Council of the Township of Woolwich, considering Report F05-2021 respecting the 2021 Budget:

1. Approve the 2021 Operating and Capital Budgets, as amended, with a net levy of \$11,759,269, as summarized in Appendix “A”,
2. Approve the 2021 Water Budget with a net expenditure of \$3,935,325, as summarized in Appendix “C”.
3. Approve the 2021 Wastewater Budget with a net expenditure of \$3,876,800, as summarized as Appendix “D”.
4. Adopt the Water and Wastewater Fees and Changes By-laws, attached as Appendix “E” and Appendix “F”, respectively.
5. Approve the Township of Woolwich’s 2021 Corporate Business Plan as presented during budget deliberations.

...Carried

**Staff Reports and Memos**

*Councillor McMillan declared pecuniary interest due to working for Manulife and left the meeting at this point.*

**C03-2021: Updated Employee and Family Assistance Program**

Moved by Councillor Merlihan

Seconded by Councillor Martin

That the Council of the Township of Woolwich, considering Report C03-2021 respecting an update to the Township’s Employee and Family Assistance Program (EFAP):

1. Direct staff to enter into an agreement with Manulife for an Employee and Family Assistance Program at an annual cost of \$7,176 plus net HST; and
2. Authorize the Clerk to sign the agreement.

...Carried

*Councillor McMillan returned to the meeting.*

**Other Business****Top Aggregate Producing Municipalities of Ontario (TAPMO) Request – Retention of Public Relations Firm – Funding Request**

Council discussed the one-time nature of the fee and the number of municipalities contacted for support.

Moved by Councillor Shantz

Seconded by Councillor Merlihan

That the Council of the Township of Woolwich, considering the Top Aggregate Producing Municipalities of Ontario retention of Upstream Strategy Group, commits to one-time monetary support of \$2,100 in 2021.

...Carried

### Mayor's Report on Regional Matters

Mayor Shantz updated Council on matters at the Region discussing 5 Regional Council Budget Motions which included:

- Supporting the most vulnerable businesses;
- Strategic investment in affordable housing which includes a 0.5% tax levy increase for affordable housing in 2022;
- Eight of the originally contemplated additional 24 camera locations for automated speed enforcement;
- Increase funding to social services, tiered policing system, and amending the interest arbitration system; and
- Community conversation on an upstream funding approach, local Health Care Teams, Waterloo Region Police Services Board and area MPs and MPPs.

Council asked staff to place the correspondence on the next Committee of the Whole agenda for consideration and support.

Council discussed mass vaccination sites and the Region's plan to roll out vaccinations.

### Council Reports/ Updates

Councillor Merlihan notified Council of an event called 'Be Well: Our Water is Worth Protecting' offered by the Be Well Group through Eventbrite, which will take place virtually on March 5<sup>th</sup> from 7-9pm.

### Outstanding Activity List as of Friday, February 19, 2021

None.

### First and Second Reading of the By-laws

*Mayor Shantz and Councillor Merlihan left the meeting due to a pecuniary interest regarding the Sprucelawn Apartments for Seniors by-law. Councillor Redekop assumed chair duties.*

Moved by Councillor Martin

Seconded by Councillor Shantz

That the following by-laws be introduced and read a first and second time:

- A by-law to Amend Zoning By-law 55-86, of the Township of Woolwich (Sprucelawn Apartments for Seniors)

...Carried

*Mayor Shantz and Councillor Merlihan rejoined the meeting. Mayor Shantz resumed chair duties.*

Moved by Councillor Shantz

Seconded by Councillor McMillan

That the following by-laws be introduced and read a first and second time:

- A By-law to Authorize the Execution of an Agreement with Geographic Technologies Group Inc. for GIS Modernization for Data Project

- A By-law to Authorize the Execution of an Agreement with Veris Inc. for GIS Modernization – Apps and Training Project.
- A By-law to Further Amend Zoning By-law 55-86, of the Township of Woolwich (Noah W. Martin – 1356 Tillman Road)
- A By-law to Establish Water Fees and Charges in the Township of Woolwich
- A By-law to Establish Wastewater Fees and Charges in the Township of Woolwich
- A Provisional By-law for Improvement of Elmira Drain No. 1
- A By-law to Authorize the Execution of a Memorandum of Agreement with the Regional Municipality of Waterloo for a Grand River Transit Shelter (in front of 24 Church Street West, Elmira)
- A By-law to Authorize the Execution of an Agreement with The Village Biergarten Inc. (Noise Warning Clause)
- A By-law to Confirm all Actions and Proceedings of the Council (February 23, 2021)

...Carried

### **Adoption of proceedings of the Committee of the Whole**

Moved by Councillor Shantz

Seconded by Councillor Redekop

That the Committee of the Whole rise and report to Council.

...Carried

Moved by Councillor Shantz

Seconded by Councillor McMillan

That Council confirms and adopts the proceedings of the Committee of the Whole.

...Carried

### **Correspondence**

Council received the following items for information:

- Ministry of Environment, Conservation and Parks – Proclamation of Provisions of the Conservation Authorities Act
- Municipality of West Grey Resolution – Schedule 8 of the Provincial Budget Bill 229, Support and Recover from COVID-19 Act
- City of St. Catharines Motion – Universal Paid Sick Days in Ontario
- Township of Conmee Resolution – Criminal Records and Municipal Election Candidates
- City of Kitchener Resolution – Re-opening Ontario Act
- Minister of Municipal Housing and Affairs Letter to Council – Consulting on Growing the Size of the Greenbelt

Council discussed correspondence received from the Minister of Municipal Housing and Affairs regarding Consulting on Growing the Size of the Greenbelt and directed staff to investigate the matter and report back to Council at a later date.

### **Public Notice**

None.

### **Notice of Closed Meetings**

None.

**Notice of Motion**

None.

**Final Passage of By-laws**

*Mayor Shantz and Councillor Merlihan left the meeting due to their declared pecuniary interests regarding the by-law for Sprucelawn Apartments for Seniors.*

Moved by Councillor McMillan

Seconded by Councillor Shantz

That the following by-law in the hands of the Clerk be read a third time and finally passed, that it be numbered as By-law 10-2021, and that it be signed by the Mayor and Clerk and sealed with the corporate seal:

- A By-law to Further Amend Zoning By-law 55-86, of the Township of Woolwich (Sprucelawn Apartments for Seniors)

...Carried

*Mayor Shantz and Councillor Merlihan rejoined the meeting.*

Moved by Councillor Shantz

Seconded by Councillor Redekop

That the following by-laws in the hands of the Clerk be read a third time and finally passed, that they be numbered as By-law numbers 11-2021 to 18-2021, and that they be signed by the Mayor and Clerk and sealed with the corporate seal:

- A By-law to Authorize the Execution of an Agreement with Geographic Technologies Group Inc. for GIS Modernization for Data Project
- A By-law to Authorize the Execution of an Agreement with Veris Inc. for GIS Modernization – Apps and Training Project.
- A By-law to Further Amend Zoning By-law 55-86, of the Township of Woolwich (Noah W. Martin – 1356 Tillman Road)
- A By-law to Establish Water Fees and Charges in the Township of Woolwich
- A By-law to Establish Wastewater Fees and Charges in the Township of Woolwich
- A By-law to Authorize the Execution of a Memorandum of Agreement with the Regional Municipality of Waterloo for a Grand River Transit Shelter (24 Church Street West, Elmira)
- A By-law to Authorize the Execution of an Agreement with The Village Biergarten Inc. (Noise Warning Clause)
- A By-law to Confirm all Actions and Proceedings of the Council (February 23, 2021)

...Carried

**Adjournment**

Moved by Councillor McMillan

Seconded by Councillor Merlihan

That the meeting adjourns to meet again in regular session on March 23, 2021.

...Carried

Signature on file  
Sandy Shantz, Mayor

Signature on file  
Val Hummel, Clerk