

**Township of Woolwich
Special Council Meeting Minutes**

**Tuesday, October 3, 2023
7:00 PM**

**Council Chambers – Hybrid with YouTube Livestream
24 Church Street West, Elmira**

Present from Council: Councillor Bryant (Acting Mayor/Chairperson)
 Councillor Burgess
 Councillor Cadeau*
 Councillor Schwindt
 Councillor Grant*

Absent from Council: Mayor Shantz

Present from Staff: David Brenneman, Chief Administrative Officer
 Jeff Smith, Director of Corporate Services/Clerk
 Deanne Friess, Director of Development Services*
 Alex Smyth, Deputy Clerk
 Tanya Bettridge, Council and Committee Support Specialist
 Barry Gerth, Manager of IT Services
 Meet Patel, IT Help Desk/Support Representative

**indicates remote participation*

Land Acknowledgement

Councillor Bryant read a land acknowledgement.

Disclosures of Pecuniary Interest

None.

Public Meeting

DS40-2023: Information report - Zone Change Application 9/2023 (Elmira Photo Lab)

Chair Bryant declared the public meeting to be open.

Council inquired about the necessity for this amount of detail in the zoning-by-law or if the Zoning By-law could be more generalized. Staff confirmed that there are areas of the Zoning By-law where more generalization would be appropriate but that the by-law cannot anticipate all future needs, which means zone change applications will still be necessary and offer the opportunity for Council to consider the unique needs of the application.

On behalf of the applicant, Consultant Scott Patterson of Patterson Planning Consultants Inc. spoke to the application, covering details of the proposal, existing conditions, and supporting materials. Mr. Patterson reviewed the site-specific definition the applicant is requesting that the by-law include.

The Clerk noted there were no unregistered participants in the meeting.

There were no members of the public present to speak to the application.

As there were no further speakers, Chair Bryant declared the public meeting to be closed.

Consent Items

Moved by Councillor Grant

Seconded by Councillor Cadeau

That the following consent items be received for information:

Items for Information and Public Notices

1. Committee of Adjustment – Notice of Hearing – October 16, 2023
2. Notice of Planning Public Meeting – Zone Change Application 10/2023 – 1189 Weeby Place

...Carried

By-laws

Moved by Councillor Schwindt

Seconded by Councillor Grant

That the following by-law in the hands of the Clerk be read a first, second and third time and finally passed, that it be numbered as By-law number 66-2023, and that it be signed by the Mayor and Clerk and sealed with the corporate seal.

- A By-law to Confirm All Actions and Proceedings of the Council (October 3, 2023)

...Carried

Adjournment (7:10 pm)

Moved by Councillor Burgess

Seconded by Councillor Cadeau

That the meeting adjourns to meet again in regular session on Tuesday, October 24, 2023.

...Carried

Signature on file

Bonnie Bryant, Acting Mayor

Signature on file

Jeff Smith, Clerk